



**Internal Transfer Form**  
**Full-time and part-time courses**

Name: \_\_\_\_\_

Current course: \_\_\_\_\_

Full time       Part time

Year of study: \_\_\_\_\_

To which mode of study do you want to change?

Full-time       Part-time

**Please note you are only able to transfer if you are up to date on your fee payments.**

**If you are currently receiving student finance or wish to apply for student finance please inform Student Finance you are changing course as your course code will change.**

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

Approved by Academic Director

\_\_\_\_\_

Date

Passed on to Admissions: \_\_\_\_\_

Date